



# Camp School Charging Policy

Approved by Governing Body 30 March 2016

Next review due by March 2016

## Background

In general, no charge can be made for admitting pupils to maintained schools. Where education is provided wholly or mainly during school hours, it must be free. However, the school may charge for activities outside of school hours where these are not a necessary part of the national curriculum. If requested by a parent, a breakdown of how the charge for the activity has been calculated will be provided.

## Voluntary Contributions

The Head Teacher or Governing Body may ask parents for a voluntary contribution towards the cost of:

- Any activity which takes place during school hours
- School equipment
- School funds generally

The contribution will be genuinely voluntary and the pupils of parents who are unable or unwilling to contribute will not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then it will be cancelled. The possibility of cancellation should be made clear to parents.

## Residential Trips

Camp Schools may charge for the cost of board and lodging during residential school trips, even if they occur mainly during school time. This cost will not exceed the actual cost of the provision. The school will not charge for the educational or travel elements of a trip.

Where a trip takes place wholly, or mainly, during school hours, children whose parents are in receipt of the certain support payments may, in addition to having a free school lunch entitlement, be entitled to the remission of the charge for board and lodging. The current rules on financial assistance can be found at <http://www.hertsdirect.org/scholearn/canhelp/>. Where remission has been granted the school is notified through the Local Authority's Solero system.

## Instrumental Music Lessons

A charge will be made for instrumental music tuition undertaken in school hours for up to and including four pupils. Charges are made to pupils for music lessons in line with the rates recommended by HCMS. Charges are reviewed annually and approved by the Governing Body.