Notes from Parent Forum meeting – 25.11.2025

	Attendees: Mrs Rowe, Ms Rowlatt Mary (Reception & Year 4) Stefania (Yr 1 and Reception) Lucy (Yr 3 and Yr 1) Lauren (Yr 2 and 5) Apologies: Ruth (Yr 3, 4 and 6)
Parent questions:	**Discussion:**
Communication of dates	School confirmed they have taken on earlier feedback regarding this and have tried to improve notice given to parents of events. An improvement was noted by parents with most dates now known a half term ahead of the event. School will continue to try and plan this way.
Chromebooks	There was a concern that Chromebook usage was being increased and/or students were getting their own Chromebooks. School confirmed that there are no changes – there continue to be 2 trolleys of Chromebooks; usually one in the lower school and one in the upper school. The Chromebooks are due to be replaced but there is no plan to change how they are used.
Year 6 – President and Vice President	Query raised regarding boys being President and girls being Vice President in recent years, and the impression this gives to the children. School confirmed these positions are voted for by the children. Discussion around perhaps having ‘co-presidents’.
Lunchtime	Some parents are concerned that children are ‘rushed’ and not given enough time to eat their lunches. This has been discussed before, and the same reassurance was given that each class has sufficient time. Children are encouraged to eat their full meal/packed lunch by supervising adults; but won’t be made to eat. Children with packed lunches are asked to show staff their lunchboxes before they leave the dining room. Children generally choose to leave the dining room because they want to go and play, or join friends who are leaving. They can stay longer.
Lunchtime supervision	A query was raised about ratios of adults to children and whether lunchtime supervisors are known to the children. School confirmed level of staffing depends on the needs of the children (e.g. if there are children outside who need 1-1 support) and which teachers are present – for example if members of the Senior Leadership Team are present. All lunchtime supervisors are existing school staff – i.e. Teaching Assistants. They are known to the children.

	Staff confirmed that any incidents of negative behaviour on the playground are logged, and data shows that incidents of negative behaviour have reduced since the playground facilities have improved.
Apex sports/coaching	Parents' queries raised about the quality of coaching being given by Apex, accepting that Apex staff do not work for the school. Concern that children are not learning skills/rules of games, and that is having an impact on them when they play competitively on school teams. School will make enquiries with Apex.
PE kits	School confirmed they will clarify before the start of next academic year what is planned in terms of which days of the week each year group will come in to school in their PE kits. Parents confirmed that children attending school in PE kit on PE days is working well.
Reading books and library visits	School confirmed that the children have free choice about which books they choose in the library. In terms of reading books, parents can write in the child's reading diary if they want a change of book in case child is not forthcoming in telling teacher.
School office now cashless	School confirmed school office no longer carries cash, and doesn't have a card reader, so all items need to be paid via Arbor.
Whiteboard pens	These will be replaced in classes as/when required.
Toilets	This issue has been addressed in several previous meetings. There is a plan to replace the upper school toilets this year – via PA fundraising and capital from school. Children should speak to a teacher if they can't find a clean toilet to use. The school would be grateful if parents could remind children of good hygiene at home.

School and parent representatives agreed that future meetings will focus only briefly on parent questions. There will be a time limit for these.

Time will also be used in future meetings to focus on specific issues/projects.

It was agreed that the next Parent Forum meeting will focus on:

- School Development Plan

Please let the school or the parent in your class know if there are any topics you'd like us to discuss, what do you want to know more about or what ideas you have got for school.