Camp Primary and Nursery School St Albans
Bringing learning to life
Camp Road, St Albans, Hertfordshire, AL1 5PG Tel: 01727 851056 Email: admin@camp.herts.sch.uk www.camp.herts.sch.uk

23rd October 2026

PARENT GOVERNOR VACANCY

Dear Parents and Carers,

One of our parent governors has reached the end of their term of office on the Governing Body. Therefore, we have a vacancy for a Parent Governor. Camp is lucky to have a very supportive and hardworking Governing Body. Parent governors find the role rewarding and their commitment to the school is very much appreciated. We welcome all nominations, and someone with an HR/Personnel background would be particularly useful on the Governing Body.

At this point we are opening nominations to the parent/carer body. If you would like to nominate yourself please complete and return the attached form (in person or preferably by email) to the school office by **1pm on Wednesday 11th November**. You will need to ask the parent/carer of another pupil at the school to second the nomination. Please put their name in the bottom box on the nomination form and we will contact them for confirmation.

Please be aware that regulations require everyone elected or appointed to a governing body to undergo a DBS (disclosure and barring) check as part of our safeguarding duty to pupils. If you are elected and you subsequently decline to undergo such a check, you will disqualify yourself.

Please give brief details about yourself **(not more than 80 words)** on the form. If an election is needed these details will be copied and sent to all parents and carers with the ballot papers. **Please note that the 80 word limit will be strictly enforced. Any words exceeding the limit of 80 will be deleted.**

If we receive only one nomination, the nominee will be deemed elected unopposed. If there are no nominations, the governing body has the duty to appoint a parent governor to fill the vacancy. If we receive more than one nomination there will be an election. If an election is necessary we will send you all the information on how to vote by Friday 13th November.

The governing body has determined that the term of office for a parent governor is 4 years. If you are elected you may serve the full term of office even if your child leaves the school before your term of office finishes.

Only parents of children registered at the school, including nursery, are entitled to stand or vote in the election. Parents of children in Nursery as well as those in full time school are encouraged to consider the role. A parent who is paid to work at the school for more than 500 hours in a school year or is an elected member of the LEA may **not stand** for election.

Each parent will be entitled to one vote regardless of how many children they have at the school. The ballot will be anonymised and you will be notified of the result as soon as possible afterwards.

In most cases it will be obvious whether you are a parent. If you have any questions about whether you are eligible to stand or vote in the election or about anything else in this letter, please do contact me.

Yours Sincerely,

Sharon Barton & Rachel Rowe

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Head Teachers